

Grant Application Form (2017/2018)

Please indicate which grant
you are applying for

Community Grant-

S106 Grant-

Flood Grant-

Project Title

1 Organisation Details:

Organisation Name

Official or registered address

Telephone No Postcode:
E-mail:

Name of main contact Position

Does this person have official authority to submit this application? Yes No

Address for contact person if different from above

Telephone No Postcode:
E-mail:

Date organisation established or incorporated Type of organisation

If a Registered Charity, please give number VAT registration number (if any)

Is this application from a consortium of organisations? Yes* No

*If yes, please list included organisations:

<input type="text"/>
<input type="text"/>
<input type="text"/>

2 Membership and Usage

Are you a membership organisation?

Yes

No

If yes, is membership open to all?

Yes

No

What is your current membership?

What are the annual membership fees?

3 Bank Account Details

Account Name

Malton Museum Foundation

Sort Code

6 0 - 1 3 - 3 8

Account Number

1 1 0 2 2 6 7 1

Address

NatWest, Yorkersgate, Malton

Postcode

YO17 7AB

4 Project Details

Where will the project take place

Development at Malton Museum, Delivery in the community

When is the project expected to:

Start

September 2017

Finish

February 2018

Please summarise your project (100 words maximum)

Our project is called 'Museum in a Box'. The idea is to create a resource which enables young people to create their own museum. They will be provided with –

- Real and replica Roman objects from the museum's collection
- Range of information panels on multiple themes
- Notes pack with information on each object – to enhance local understanding
- Suggested activity pack including ideas and templates, for example, how to write interpretation labels
- Empty display case to allow young people to design the museum
- Freestanding exhibition panel and roll of Velcro (to place chosen exhibition panels and add their own work)

Why is the project needed?

As a group of heritage volunteers, we are proud of our nationally important collection and are keen to share and inspire younger generations. Currently, due to space limitations, we can only exhibit around 4% of our collection and therefore many of our objects are in storage. This project will enable us to share more of our collection and obtain replicas of important pieces which are not suitable to be handled (fragile, important). It allows us to share our collection through our outreach and community work and allow young people to take ownership and understand their heritage more widely.

We have successfully worked with schools including a group of teachers who formed a twilight group to inform our future work. Much of the work we have done with the teachers has focused on the power of the object to bring history to life. A recent report by the Arts Council highlighted the importance of learning in museums and discusses how objects help us understand the world we live in.

'In addition, learning with and through objects has its own pedagogy, based on observation, dialogue, evaluative thinking, empathy and sensory response. Clearly there are large areas of overlap with arts education and countless good examples of embedded arts-based learning in museums. However, learning in museums is not necessarily about mastering a creative skill and nor does it invariably involve aesthetic appreciation. Rather it is about how we use material evidence – in science, history, art and other disciplines – to understand and interpret the world in which we live.'

<http://www.artscouncil.org.uk/sites/default/files/download-file/>

Now_and_the_future_formal_learning_in_museums_NOV2016.pdf - Page 15

We are keen to start the project this year as we believe new information regarding Roman Malton may come to light, following the recent work by archaeology students from The University of York. The students had been excavating test pits on the site neighbouring the Fort, led by Senior Lecturer Steve Roskams. Steve will be discussing their findings at a lecture organised by the museum in September. With this potential for new information, we would like to create this resource now whilst there is renewed interest in the site and Malton's Roman heritage.

Please give details of any consultation undertaken in planning your project with either the wider community or target audience for the project eg parish plan or questionnaire

Please give details of any consultation undertaken in planning your project with either the wider community or target audience for the project eg parish plan or questionnaire

In 2015 we were able to work with a consultant to develop an Audience Development Plan. Within this plan, we determined that within our local area there were many schools with which we did not engage with but that there was opportunities for us to do so. Therefore we have worked hard to create mailing lists and engage with these schools. We also work with a group of teachers in our 'twilight sessions' to ensure ideas and resources suit their needs. We have been successfully delivering projects with schools, such as visiting schools for half a day and have created a series of loan boxes. We have worked with local schools and further afield such as Leeds.

We have recently been working with students from the University of York on an interactive game called 'How long would you survive in the Roman Fort?'. This game referenced objects in our collection, again, many are not on display. Whilst this project has allowed us to explore using digital interactives it has not enabled us to use the real objects with young people, which we feel is imperative. Holding an object in your hand, feeling the weight and smell, seeing the detail, it offers a kinesthetic learning environment, it is hands on and brings history to life. How better to understand the Romans than handling a Roman soldier's cooking pan, attaching it to your belt as he would have done, feeling the engraved name, and feeling the weight. Experiences such as this will live on with young people.

We feel that this project moves away from prescriptive learning and allows flexibility and covers a range of curriculum areas and developmental skills. As we develop this project we will liaise with current and former teachers to gain their feedback. We will also explore how we can add value to this talk such as offering an introduction session with our educators to set the scene.

Whilst initially we will concentrate on young people in schools settings, we will look at a wider use with a variety of audiences, such as youth clubs, libraries, and older adults.

Please indicate how you will measure the success and impact of your project

Initially, we will use this box with schools and therefore our measures relate directly to this audience. We will ask schools for feedback on the box, including pupil testimonies. We will monitor requests for use of the resource. We will aim to target 4 schools in the first year. As the resource will be available for hire to schools from 1 week to 1 term we will monitor the length of the request.

How does your project meet the priorities of the Council?

Council priority: Capitalising on our culture, leisure and tourism opportunities

Our project will capitalise on our cultural offer, demonstrating the importance of our local heritage and educating young people on its importance. This will also act as seed money to help the museum gain an income and remain open to the public free of charge, enhancing the cultural, leisure and tourism opportunities in the town. We also hope that by young people using the museum in a box it will encourage them to visit the museum and engage with our further activities and workshops. If we see an increase in attendance at our workshops, this would allow us to review and add more events, thus increasing tourism opportunities.

Council priority: Supporting communities to identify their needs, plan and develop local solutions and resilience.

This project will support our community by identifying their educational needs, helping to plan and develop local solutions; through celebrating, preserving and sharing our local history. We will work with teachers to make sure we are supporting their needs. By creating something to meet demand we will work towards becoming more resilient as a museum.

Please give details of any special fundraising activities for the project

We have already raised £2,950 for this project from another funder. We have in-kind support of our volunteers putting this box together equally £1350 and are looking for funding from RDC for the remaining £1350.

5 For capital projects only

Is planning permission required?

Yes

No

If yes, please indicate status of the application with dates

Applied for:
(date)

Granted:
(date)

Outline, Full, Listed building

Does your organisation own the property for which you are seeking a grant

Yes

No

If no, do you have a lease on the property?

Yes

No

Please give the name of the person or organisation who own the building

Ryedale Council/Fitzwilliam Estate

The length of any lease and unexpired term:

6 Project Budget

Expenditure - *List items of expenditure*

Capital Costs	Amount (£)
VAT	
Total Capital Cost (a)	£0.00
Revenue Costs (Community grant only)	Amount (£)
Replica costs (3D modeling /replicas 6 objects)	£ 1,750.00
Volunteer time in writing panels. Design and print costs of interpretation panels and marketing	£ 2,800.00
Foam board and velcro for mounting panels	£ 100.00
Exhibition display panel	£ 224.60
Exhibition showcase	£ 582.00
Packaging and box materials	£ 250.00
Total Revenue Cost (b)	£ 5,706.60
Total Cost (a+b)	£ 5,706.60

Income - *please specify how you will pay for the project*

	Amount (£)
Ryedale District Council Grant required	£ 1,400.00
Own funds	
Local fundraising	
VAT (if able to reclaim it)	
In Kind (eg volunteer time)	£ 1,350.00
Other	£ 2,956.60
Total Income (c)	£ 5,706.60

Please note, your Total Costs (a+b) must equal your Total Income (c). For Community and Flood grants, the grant requested must not be more than £5,000 or 25% of Total Costs (whichever is the lesser) unless you are requesting a grant for project costs of up to £1,000.

7 Declaration: I declare that:

- The information on this application form and the supporting information enclosed with it is accurate to the best of my knowledge
- The project falls within the organisation's purposes
- My organisation has power to accept a grant subject to the grant conditions stated

The application form should be signed by the Chairman or Chief Executive of the applicant organisation*.

Signed Date

Name Position

*An electronic signature is acceptable and can be entered below:

DR Peter Addyman Digitally signed by DR Peter Addyman
Date: 2017.07.12 15:24:45 +01'00'

Checklist

Please check that the following are included with your application

✓

Copy of your constitution, e.g. trust deed, Memorandum and Articles of Association, set of rules



Two years audited or otherwise certified accounts including your last complete financial year (if required)



Details of any research, or consultation, which has informed the development of the project



Evidence of match funding commitments, formal grant offer letters



Two competitive estimates for all capital works



Relevant plans and drawings



Business Plans and Annual report (if required)



Please return completed forms to: grants@ryedale.gov.uk